



Crawford Bay School Code of Conduct

Crawford Bay School - Statement of Purpose

The purpose of our code of conduct is to establish and maintain safe, caring, and orderly environments for purposeful learning and student success. Our code is built around the school's vision of "Listen closely, seek truth, walk proudly, share love: Respectfully learning together in a connected and caring community", which reflects the values of our school community.

The School Code of Conduct applies at school, during all school-organized or sponsored activities, on school buses, and any behaviour even if outside of school or school hours, (including online behaviour), that negatively impacts the safe, caring, or orderly environment of the school, and/or student learning.

Relationship to BC Human Rights Code

Crawford Bay School promotes the values expressed in the BC Human Rights Code respecting the rights of all individuals in accordance with the law - prohibiting discrimination based on race, colour, ancestry, place of origin, religion, marital status, family status, physical or mental disability, sex or sexual orientation, or gender identity or expression - in respect of discriminatory publication and discrimination in accommodation, service, and facility in the school environment.

Application of Code of Conduct - Conduct Expectations

Acceptable Behaviour

These expectations apply to behaviour at school, during school-organized or sponsored activities, and behaviour beyond these times (including on-line behaviour that negatively impacts the safe, caring or orderly environment of the school, and/or student learning).

Students will demonstrate:

Respect - Students are expected to show respect for self, environment, and others. They are expected to act in a responsible manner and be respectful of the rights of others at school and school activities wherever held.

Responsibility - Students are expected to gradually assume more responsibility for themselves, as individuals and members of society. They are expected to become more responsible for undertaking, organizing and completing their schoolwork and for contributing to and promoting a safe, caring, and orderly school environment.

Commitment - Students are expected to strive for personal excellence in all their school endeavors and comply with school expectations and rules for student work, attendance, behaviour, and deportment.

Attitude - Students are expected to participate willingly and diligently in their assigned work and to undertake school activities with a spirit of cooperation and fair play.

In addition, specifically at Crawford Bay School:

	P	R	I	D	E
	PREPARED	RESPECT	INTEGRITY	DEDICATION	EXCELLENCE
CLASSROOMS	We will: <ul style="list-style-type: none"> Go to class with necessary materials Be open to changes Be open to other people's opinions 	We will: <ul style="list-style-type: none"> Listen to the teacher and others Treat one another well Be calm and quiet 	We will: <ul style="list-style-type: none"> Be accountable for our behaviour Keep mean words in our heads Be honest on all assignments and assessments 	We will: <ul style="list-style-type: none"> Have good work ethic Strive to improve Stay focused on learning Actively participate 	We will: <ul style="list-style-type: none"> Strive to do our best work Be on our best behaviour Respect the teacher's wishes Help others succeed
HALLWAYS	We will: <ul style="list-style-type: none"> Set a good example Use our time wisely walking between classes Be on time for class 	We will: <ul style="list-style-type: none"> Walk quietly Face forward Respect one another's space Respect work that is displayed 	We will: <ul style="list-style-type: none"> Stay quiet for other classes Follow school rules and policies 	We will: <ul style="list-style-type: none"> Go directly to our destination 	We will: <ul style="list-style-type: none"> Keep the hallways clean and free of litter Remove muddy/wet shoes
WASHROOMS	We will: <ul style="list-style-type: none"> Keep the space clean and tidy 	We will: <ul style="list-style-type: none"> Respect the privacy of others Respect the space 	We will: <ul style="list-style-type: none"> Report damages or issues to an adult 	We will: <ul style="list-style-type: none"> Do our business and leave Practice good hygiene habits 	We will: <ul style="list-style-type: none"> Wash and dry our hands properly Leave the washroom better than we

					found it
ASSEMBLIES	<p>We will:</p> <ul style="list-style-type: none"> • Arrive on time • Sit in assigned spot 	<p>We will:</p> <ul style="list-style-type: none"> • Sit facing forward and be quiet • Listen attentively to the speakers 	<p>We will:</p> <ul style="list-style-type: none"> • Follow proper behaviour expectations • Remove our hats 	<p>We will:</p> <ul style="list-style-type: none"> • Show school spirit • Support participants 	<p>We will:</p> <ul style="list-style-type: none"> • Participate actively • Show appreciation
LUNCHROOM	<p>We will:</p> <ul style="list-style-type: none"> • Take our lunches and water bottles • Clean up after ourselves 	<p>We will:</p> <ul style="list-style-type: none"> • Listen to supervisors • Wait patiently in lines 	<p>We will:</p> <ul style="list-style-type: none"> • Eat our own food • Use appropriate language 	<p>We will:</p> <ul style="list-style-type: none"> • Follow the lunchroom rules • Eat nutritious meals • Socialize positively 	<p>We will:</p> <ul style="list-style-type: none"> • Have good manners • Eat with our mouths closed
LIBRARY/GYM	<p>We will:</p> <ul style="list-style-type: none"> • Return our books on time • Have our gym strips at school 	<p>We will:</p> <ul style="list-style-type: none"> • Avoid carelessness of materials & equipment • Listen to the teacher and classmates 	<p>We will:</p> <ul style="list-style-type: none"> • Remember books belong to the library • Remember equipment belongs at the school • Play fairly and follow rules 	<p>We will:</p> <ul style="list-style-type: none"> • Commit to our tasks • Use our time wisely • Practice good sportsmanship • Give good effort 	<p>We will:</p> <ul style="list-style-type: none"> • Contribute to a positive and studious atmosphere • Strive to improve skills • Be inclusive
PLAYGROUND	<p>We will:</p> <ul style="list-style-type: none"> • Wear appropriate footwear • Be dressed for the weather • Follow playground rules 	<p>We will:</p> <ul style="list-style-type: none"> • Play safe • Respect creations, such as forts • Take turns 	<p>We will:</p> <ul style="list-style-type: none"> • Resolve conflicts peacefully and honestly • Stay in designated areas • Report problems to an adult 	<p>We will:</p> <ul style="list-style-type: none"> • Stay active and engaged • Return to class at the bell • Line up quietly to be let in 	<p>We will:</p> <ul style="list-style-type: none"> • Play by the rules • Play safe • Have fun • Be inclusive
BUS	<p>We will:</p> <ul style="list-style-type: none"> • Be ready for pick-up/drop 	<p>We will:</p> <ul style="list-style-type: none"> • Sit facing forward and be quiet • Stay in our seats 	<p>We will:</p> <ul style="list-style-type: none"> • Respect bus rules • Respect other passengers 	<p>We will:</p> <ul style="list-style-type: none"> • Listen to the bus driver • Keep the bus clean 	<p>We will:</p> <ul style="list-style-type: none"> • Follow the bus rules • Help create a safe and enjoyable ride

Unacceptable Conduct

Students shall not discriminate against others on the basis of Indigenous identity, race, religion, colour, ancestry, place of origin, marital status, family status, age, sex or sexual orientation, gender identity/expression, or physical or mental disability, or for any other reason set out in the Human Rights Code of British Columbia, nor shall a student publish or display anything that would indicate an intention to discriminate against another, or expose them to contempt or

ridicule, on the basis of any such grounds. **Racism and discrimination will not be tolerated in our school.**

- Behaviours that interfere with the learning of others, interfere with an orderly environment, or create an unsafe environment.
- Acts of bullying, cyberbullying, harassment, intimidation, threats or physical violence.
- Illegal acts, such as possession, use or distribution of illegal or restricted substances.
- Theft or damage to property.

Note: Behaviours (both acceptable and unacceptable) cited in the code of conduct are examples only and not an all-inclusive list.

Use of Personal Digital Data Devices

Students only use personal digital data devices (any device that can access the internet) for instructional purposes and digital literacy appropriate to the student's age and developmental stage while on school property and during hours of instruction, aligned to our school's expectations related to personal digital data devices:

- The Crawford Bay School community strives to provide a learning environment free from the use of technology, outside of structured classroom learning activities, to foster a school culture rich with social interactions and spontaneous creativity. The presence of electronic devices, such as smartphones, smart watches, Bluetooth earphones, or commercial collectibles such as trading cards detracts from the kind of play and interaction that we promote at school. Therefore, we ask that electronic games, electronic devices, trading cards, etc. stay at home. There may be special occasions where these items would be appropriate, and school staff will communicate this as needed.
- Exceptions are made for students in grades 10, 11, and 12: all electronic devices will be turned into a box that the teacher keeps safe in the classroom during class time. For students in the grad program, grades 10-12, devices can be used during free time if used appropriately for an environment where elementary and middle school students are present.
- Any student unable to cooperate with these school-wide standards designed to support a positive learning environment will have their device stored safely in the office for them to retrieve at the end of the day. If repeated contraventions occur, parents or guardians may be asked to come to the school to retrieve the device.

Access to the Internet will consider equity and hardship to foster connection with peers and access to opportunities for personal achievement.

The use of personal digital devices for students with disabilities or diverse abilities will be outlined in students' Individual Education Plans, such as the use of assistive technology on personal digital devices at school to support student accessibility, communication, and autonomy and to facilitate participation and promote accessibility. This includes supporting the use of personal digital devices that monitor and support medical necessities.

District Code of Conduct

The School District No. 8 (Kootenay Lake) (SD8) Code of Conduct has been established to maintain a safe, caring, and orderly learning environment.

SD8 believes in the interactive roles required to achieve safe and caring schools and believes that responsibility for safe and caring schools is shared among many partners. It is the shared responsibility of students, staff, parents/guardians, and the broader community (school community), to demonstrate positive conduct while attending any school or District related activity, at any location.

All members of the school community are expected to comply with the purpose and spirit of the BC Human Rights Code, including not engaging in discriminatory conduct on the basis of race, colour, ancestry, place of origin, religion, marital status, family status, physical or mental disability, sex, sexual orientation, gender identity or expression, or age.

All members of the school community have an obligation to:

- Support learning;
- Promote safety;
- Respect self, environment, and others; and,
- Model courtesy, compassion, and respect.

All members of the school community must refrain from engaging in any in-person or digital communication or behavior that is:

- Interfering with the learning and working of others.
- Bullying, cyberbullying, harassing, intimidating, threatening, retaliating, discriminating, or violent.
- Unsafe or illegal, including the possession, use or distribution of illegal or restricted substances, or the possession of weapons or replicas.

The use of personal digital devices will be restricted at schools to promote learning and engagement. Students' use of any personal digital data devices (any personal electronic device that can be used to communicate or to access the internet, such as a cell phone or a tablet) will be used for instructional purposes and digital literacy appropriate to the student's age and developmental stage while on school property and during hours of instruction. The use of personal digital data devices by students will support accessibility and accommodation needs, medical and health needs, and equity to support learning outcomes.

The District considers the conduct of any member of the school community that adversely affects the school environment to be a breach of the District Code of Conduct and to warrant appropriate forms of response or intervention. If the safety or educational program of others is compromised, or if there is an ongoing failure to meet the expectations of the Code of Conduct, a range of consequences may follow. Whenever possible, incidents will be resolved by discussion, mediation, and restitution.

SD8 further believes that the effective management of student discipline, congruent with our philosophy, is a necessity to establish safe and caring environments that foster learning, school connectedness and healthy living. SD8 believes that schools are places where students are free from harm and places for students to form strong relationships. Prevention and intervention strategies applied at the school level and supported at the District level are the foundations of a safe and caring school in which students learn to solve problems in peaceful ways, to value diversity and to support human rights.

Retaliation Prevention

All reasonable steps will be taken to prevent retaliation against a student who has made a complaint of a breach of a code of conduct.

Breaches of the Code of Conduct - Consequences

Student discipline takes place in the context of informed decision-making.

Administrators will consider many factors including the age and maturity of the student, social capacity, learning needs and prior related events when determining consequences for actions that violate the Code of Conduct. Breaches of the Code of Conduct include but are not limited to disrespectful or defiant behaviour towards staff, academic dishonesty, theft, inappropriate use of technology and social media, and bullying of other students.

Disciplinary action, wherever possible, is restorative rather than merely punitive. The school will treat seriously any behaviour that discriminates based on Indigenous identity, race, religion, colour, ancestry, place of origin, marital status, family status, age, sex or sexual orientation, gender identity/expression, or physical or mental disability.

Repetitive or severe unacceptable behaviour may result in increased severity of subsequent disciplinary action. The age and maturity of students are considered when determining appropriate consequences. Special considerations may apply to students with special/diverse needs if these students are unable to comply with a code of conduct due to having a disability/diversity of an intellectual, physical, sensory, emotional, or behavioural nature.

Consequences are always thoughtful, fair and consistent; learning focused to prevent a reoccurrence of the offense and restorative.

The range of disciplinary actions that applies to breaches of the Code of Conduct may include but are not limited to the following:

- School or community service;
- Restorative justice or formal apology;
- In-school suspension or school suspension, and;
- Referral to a specialized service or program.

Where appropriate, consequences will involve the student in determining a corrective plan of action. Administrators consult and work closely with parents throughout the process in determining ways to support students who have breached the Code of Conduct.

In some cases, violation of school district policies may also be a violation of the Criminal Code of Canada and result in a police investigation.

Notifications for breaches of the Code of Conduct may involve communication with:

- Parents/guardians of the student in breach of the Code of Conduct;
- Parents/guardians of the victim(s) where appropriate;
- School staff and district personnel where appropriate;
- Police and/or other agencies, as required by law, and;
- School community, when deemed necessary, to reassure members that the school officials are taking appropriate action.

The following [administrative procedures](#) apply:

- [AP 3309 - Student Suspension](#)
- [AP 3310 - Illegal Use of Drugs and Alcohol](#)
- [AP 3311 - Vandalism](#)
- [AP 3312 - Possession of Weapons or Explosives](#)
- [AP 3401 - Student Assessment and Promotion](#)

What Should I Do If...?

If you have been affected by, or know of others who have been affected by, bullying, alcohol, drugs, harassment, violence, and/or weapons, it is very important that you talk to a parent/guardian, school administrator, teacher, counselor, or make an [ERASE report](#) so that others can help solve the problem. Disclosed information about other students is considered confidential.

Date Reviewed: June 2024